

## AASHE 2014 Conference & Expo Abstract Review Process

AASHE uses a three-phase review process to review all submitted and complete proposals. This process results in the final educational program.

**PHASE ONE:** Peer volunteers review and rate all proposals on a quantitative scale.

**PHASE TWO:** Working group comprised of AASHE's Conference Steering Committee, and Education & Professional Development Steering Committee members will review and provide feedback on highly rated proposals (using the same quantitative scale and review questions) from Phase One.

**PHASE THREE:** AASHE Programs staff make final decisions and create the schedule.

## **REVIEW QUESTIONS AND CRITERIA**

In order for an abstract to be considered for the AASHE 2014 Conference & Expo program, all presenter information must be included and all submission questions answered.

Submitted and complete proposals will be reviewed with the following criteria and questions:

- The abstract implies that the presenter(s) has/have an appropriate level of expertise.
- The learning objectives are clear, relevant to the topic presented and useful to the AASHE audience.
- The proposed session provides attendees with relevant, timely, rigorous and applicable content (subject matter).
- The proposed session indicates that the presentation will employ the specified "delivery model" and "type" of presentation in an effective manner.
- This session offers inspiration and new ideas to sustainability professionals, and/or students.
- I would recommend this session to an attendee interested in the subject matter.
- The presentation is relevant to this year's conference theme, "Innovation for Sustainable Economies & Communities".
- Overall assessment. Please select the answer that is most appropriate:
  - I would recommend accepting this presentation in its current format.
  - I would recommend accepting this presentation in an alternate format.
  - I would not recommend accepting this presentation.
    - If you selected "I would recommend accepting this presentation in an alternate format" please recommend the new format for consideration (open text box).
- Please share any additional thoughts/comments about this abstract in the text box below (open text box no character limit).

**Note:** reviewers' identity will remain confidential and review comments will not be shared with submitters.